

Parish Council Barton St David

Clerk to the Council: Mrs Lucy Lapwood
Lark Rise, Broadclose Way, Barton St David,
Somerton, Somerset. TA11 6BS
Telephone 01458 850423 Email clerkbsd@outlook.com

Minutes of the Annual General Parish Council meeting of Barton St David on Monday 20th May 2019 commencing at 7.45pm and held at Barton St David Village Hall.

Present: Cllrs Mr D Pye, Mr. P Robinson, Ms C Heron, Mr J Lapwood,

In Attendance: Mrs. Lucy Lapwood (Clerk)

District & County Councillors: Cllr Mr Dean Ruddle (County) & Cllr Mr Charlie Hull (District)

Also Present: Seven members of the public.

01.19 Election of Chair

Election of new Chair and receive acceptance of office.

RESOLVED: Cllr Pye was nominated to become Chairman, it was proposed and seconded, all were in favour. Clerk received Acceptance of Office form.

02.19 Election of Vice Chair

Election of Vice Chair and receive acceptance of office.

RESOLVED: Cllr Lapwood was nominated to become Vice Chairman, it was proposed and seconded, all were in favour. Clerk received Acceptance of Office form.

03.19 Apologies for Absence and to consider the reasons given.

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. [LGA 1972 s85\(1\)](#)

RESOLVED: Apologies were received by Mrs D Goodman and Mr S Cabble – accepted.

04.19 Election of Parish Council Representatives

(a) Village Hall & Playing Field Committee

RESOLVED: Cllr Robinson was nominated to represent the Parish Council on the Village Hall & Playing Field Committee, this was proposed and seconded, all were in favour.

05.19 Outstanding Acceptance of Office Forms

The Council to agree a date for outstanding Acceptance of Office forms to be delivered to the Clerk.

RESOLVED: The clerk has received Acceptance of Office forms from all Councillors with the exception of Mr D Britton. The Council agreed to allow a further 14 days for receipt of said form.

06.19 To review and update Barton St David Parish Council Standing Orders.

Prior to the meeting the Clerk circulated the updated Standing Orders to Councillors.

RESOLVED: To adopt the revised Standing Orders.

07.19 To review and update the Asset Register

RESOLVED: Asset Register agreed.

To be followed by the Ordinary Parish Council Meeting.

Public Question Time

It was reported that one of the fingers on the new finger post at the junction of Copis Lane and Mill Road is pointing in the wrong direction.

District Councillor Report.

Cllr Charlie Hull reported that he lives in Charlton Adam but covers twelve parish Councils, however initially he will be focusing on Barton St David. He is booked onto training for planning.

County Councillor Report.

Discussion took place regarding village speeding signs, which have proved to have had some success in reducing the speed of traffic in other villages locally. Cllr Ruddle reported that we may be able to apply for a small grant from South Somerset District Council towards the cost if the council considered this to be an option at a future meeting.

As the issue of speeding traffic had been raised the Clerk reported that she had recently received a report from Avon & Somerset Police with results from the data acquisition unit which was attached to a road sign on Peacocks Hill between 16 and 29 April monitoring Northbound traffic entering the village. From a Community Speed Watch perspective it was suggested that the figures would form a good foundation for the creation of a CSW within Barton St David.

Footpath Officer – Report from footpath officer concerning rights of way in the Parish
The Footpath Officer was not present, and no report had been received.

Police Report – Report from police re crime in the Parish
None present.

08.19 Declarations of Interest.

Members to declare any interests they may have in agenda items that accord with the requirements of the [Local Authorities \(Model Code of Conduct\) Order 2007 SI No.1159](#). *(NB this does not preclude any later declarations).*

RESOLVED: None

09.19 Exclusion of the Press and Public

To agree any items to be dealt with after the Public (including the Press) has been excluded from the meeting

RESOLVED: None

10.19 Minutes of Barton St David Parish Council Meeting held on Monday 29th April 2019

To confirm and sign as a correct record, the minutes of the Council Meeting held on Monday 29th April 2019.

RESOLVED: The minutes were agreed and signed as correct.

11.19 Agenda for June

To agree on publication of the agenda for the June meeting.

RESOLVED: The Clerk to prepare the June agenda by 11th June and email to Cllr Pye to enable him to add any further issues that occur between the 11th and the legal deadline date for posting of 18th June. On 18th Cllr Pye to email final version to all Councillors and Mr Peter Farrant, Cllr Robinson to publish the agenda on the new notice board, and Mr Farrant to publish it on the notice board by Virginia House, Jon Harrington will also need a copy for publication on the website.

12.19 Highway Matters

To report any highway defects.

RESOLVED: To proceed with Speed Watch Team.

13.19 Work Plan

To update the work plan for the coming year.

RESOLVED: Work Plan updated.

14.19 Insurance Cover

To consider if the insurance cover due for renewal in June is adequate.

RESOLVED: Agreed that the cover offered is adequate.

FINANCE

15.19 Accounts for payment

To review and approve a schedule of items of expenditure – [LGA 1972 s150 \(5\)](#)

Lucy Lapwood May wages and expenses £307.24, Came & Co Insurance £383.07. SALC Affiliation Fees £146.50.

RESOLVED: Accounts agreed for payment

16.19 Receipts

To report on receipts received.

RESOLVED: The Clerk reported income as follows: Precept £10651.00 Bank Interest £10.30

17.19 Bank Reconciliation

To agree the bank reconciliation figures against the bank statements as at 30th April 2019.

RESOLVED: Figures agree, and paperwork signed

18.19 Section 1 – Annual Governance Statement 2018/19

To consider, approve and sign Section 1 – Annual Governance Statement 2018/19

RESOLVED: The Council considered and approved as a whole, Section 1 – Annual Governance Statement. The Chairman and Clerk signed and dated as confirmation of approval and the minute reference was noted.

19.19 Section 2 – Accounting Statements 2018/19

To consider, approve and sign Section 2 – Accounting Statements 2018/19

RESOLVED: The Clerk certified the accounting statements followed by the Council who considered Section 2 – Accounting Statements and then approved as a whole. The Chairman signed and dated as confirmation of approval, and the minute reference was noted.

20.19 **Certificate of Exemption from a Limited Assurance Review.**

To consider if the Council meets the qualifying criteria to certify itself as exempt from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015, and to complete the certificate of exemption.

The Clerk read the statements to the Council which qualify the Council to certify themselves as exempt from a limited assurance review.

RESOLVED: The Council was able to confirm that the statements apply and that neither income nor expenditure exceeded £25,000.

21.19 **Period for Notice of Public Rights**

To agree a specified time for the above.

RESOLVED: Period to run from Thursday 20th June 2019 to Wednesday 31st July 2019 inclusive.

22.19 **Parish Issues**

(Note to Councillors. Parish Issues is for items of information only, items you wish to be placed on the next Full Council agenda or items that can be delegated to the Clerk to deal with. No decisions can be made under Parish Problems; decisions can only be made on items on the agenda under a clear heading with the business to be transacted)

Cllr Lapwood requested that the Council look at upgrading the signage in the village, to be added to the agenda for the next meeting.

Cllr Robinson asked if there has been any progression with the P.C.S.O and the parking issues at Fairview. The Clerk to report at the next meeting if possible.

The meeting finished at 9.10pm.

Next meeting – Monday 24th June 7.45pm at Barton St David Village Hall.