

Parish Council Barton St David

Clerk to the Council: Mrs Caron Potts
Withy Lane Farmhouse, Silver Street, Barton St David, Somerton, Somerset.
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Minutes of the Virtual Zoom Parish Council meeting held on Monday 21st March 2020 commencing at 7.30pm.

Present: Cllrs Mr D Pye (Chair), Mr P Robinson, Ms C Heron, Mr D Britton, Mrs D Goodman, Mr S Cabble

In Attendance: Mrs Caron Potts (Clerk)

32.20 Apologies for Absence and to consider the reasons given.

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given.
None Received.

33.20 Declarations of Interest.

Members to declare any interests they may have in agenda items.
RESOLVED: Cllr D Britton declared an interest in 36.20 (4)

34.20 Minutes of Barton St David Parish Council Meeting held on Monday 24th February 2020

To confirm and sign as a correct record, the minutes of the Parish Council Meeting held on the above date.

RESOLVED: Minutes agreed by all and signed as a correct record.

35.20 Planning

1. New Applications

Re-submission of 19/01675/FUL The erection of new dwelling with associated parking, turning and vehicular access. Improvements to access and parking for 2 Wayside, Ashley Mill Road Barton St David Somerton TA11 6DF – comments by 9th April.

RESOLVED: Unanimous - no objections. Clerk to inform planning.

2. Decisions

20/00344/AGN Prior notification for the erection of an agricultural storage barn Small Mead Drove. Formal planning permission required.

19/01795/FUL. Land at Butts Drove, changes to demolition of barn and erection of a new dwelling. Approved subject to conditions.

3. Ongoing - Manor Farm development update. Tim Wells from the planning department has visited the site and identified some developments that will require retrospective planning permission together with some other areas which need further investigation.

36.20 Resolutions

1. Appointment of a Vice Chair

Cllr Goodman was nominated by Cllr Heron and seconded by Cllr Britton. Agreed unanimously, Cllr Goodman is duly appointed Vice Chair.

2. Business Continuity Motion to Council –

This sets out dissolved powers for the council - see below

In light of the Coronavirus (Covid-19) pandemic and government advice, the Barton St David Parish Council resolves that:

(a) Should the council be unable to meet for whatever reason, the Clerk be given delegated authority to progress all ongoing matters and projects and authorise all regular payments and incur expenditure in line with the Council's agreed budget.

(b) Any decisions taken under resolution (a) above will be taken, whenever possible, in consultation with the Chair and Vice Chair of Council. A record of all decisions and expenditure incurred under delegated authority will be kept and reported to members when the council next meets.

(c) The authority to decide the Council's response to planning applications be delegated to the Clerk, in consultation with the Chair and Vice Chair of Council. Whenever possible, members of the Council will be informed of applications out for consultation and will be invited to submit comments to the Clerk.

(d) The provisions outlined in resolutions (a-c) above will override any requirements to the contrary in the council's standing orders, financial regulations or terms of reference.

(e) Should the Clerk be unable to perform his duties, an appointed Councillor will assume the role of Proper Officer and RFO in an unpaid capacity.

(h) The Clerk, in consultation with the Chair and Vice Chairman, may incur expenditure from the project earmarked reserve where such expenditure will help the community's efforts to support those in need of assistance or prevent social isolation.

(i) The Council will take all reasonable steps to meet virtually (online) in accordance to government guidance.

Agreed unanimously.

3. Coronavirus

Agreed unanimously to a project reserve of £1000 for an emergency fund to provide a temporary stop gap/bridging loans to villagers in need.

Agreed unanimously to part fund the printing of additional Parish newsletters to help essential communication.

The Clerk advised that a volunteer group had been set up in the village offering help to self-isolating or vulnerable residents and that notice boards and the village website were being kept updated with relevant information.

8.15pm Cllr Dan Britton left the meeting.

4. Alternative access to Plotgate Community Farm

A new access from Mill Road to Plotgate is being proposed which would require purchasing a strip of County Council owned land. Amy Willoughby presented the various options and requested support from the Parish Council in their application for 'Property disposal of assets for community benefit' application. South Somerset Cllrs Capozzoli and Hull have already indicated their support.

Agreed unanimously to support application.

8.25pm Cllr Dan Britton re-joined the meeting.

5. Approve forthcoming payments for
- a. renewing SLCC Society of Local Council subscription £161- Approved unanimously.
 - b. renewing our insurance with finger signposts added £tbc, last year £383. Approved unanimously. Clerk asked to check whether fingerposts would be covered even though they are technically owned by Highways. **Action Clerk.**

37.20 Actions from minutes not already covered/carried forward

1. Tree policy – work still ongoing
2. Review of Double Gates Drove sign in May

FINANCE – Copies of all documentation issued with agenda

29.20 Accounts for payment

Clerks salary for March £282.94 (including allowances and expenses)
Village Hall Committee for hire of village hall April 2018 – March 2020 and 2/5th Newsletter printing £514.73
Wildflower seeds for Stocks Green - P Townley £40
RESOLVED: Payment to all above - agreed unanimously.

30.20 Bank Reconciliation

Bank reconciliation figures shown to match the bank statements as at 28th February 2020.
The Clerk reported receipts of £18.46 interest
RESOLVED: agreed unanimously.

31.20 Items for Next Meeting

Invoice for Data protection renewal fee £40 – payment required by 4th May
VE Day commemoration revised plans

Next meeting – Monday 27th April 2020 7.30pm assumed meeting will be virtual, awaiting further guidance from Government.

Meeting ended at 8.40

Actions arising from this meeting

Clerk

1. Send councils comments to the planning department regarding application 19/01675/FUL.
2. Confirm insurance situation regarding finger signposts
3. Obtain quotes for telephone box repainting.

Cllrs Heron and Goodman

1. Finalise Tree Policy