

Parish Council Barton St David

Clerk to the Council: Mrs Lucy Lapwood
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Minutes of the meeting of Barton St David Parish Council meeting on Monday 26th February 2018 commencing at 7.45pm and held at Barton St David Village Hall.

Present: Cllrs Mr D Pye (Chairman), Mr. P Robinson, Mr D Britton, Ms C Heron, Mrs D Goodman, Mr J Lapwood.

In Attendance: Mrs. Lucy Lapwood (Clerk)

Also Present: Thirteen members of the public.

Public Question Time:

None.

District Councillor Report

Apologies received.

County Councillor Report.

Cllr Ruddle reported that he did not have any more news regarding the proposed 30mph speed limit at Jarman Hill and Tootle Bridge, when asked about a possible speed restriction outside the village hall he said that S.C.C. were moving away from speed humps for environmental reasons, and suggested that the Parish Council make a request to County Highways for advice.

Police Report

Apologies received, no crimes reported for Barton St David in February.

Footpath Officer.

Apologies received.

The Chair reported that he had heard from Somerset County Council regarding the ownership and responsibility of the lane between Old School House and the Churchyard L4/9. Somerset County Council own the lane and are responsible for the surface maintenance. The ONLY responsibility of the properties on either side is to keep the lane clear of branches protruding from hedges or trees on their property.

Mr Anthony Dowden – Somerset Drainage Boards Consortium – Report re work carried out to prevent flooding at Mill Road.

Mr Dowden reported that remedial work has been carried out in Mill Road and around the Tootle Bridge area to attempt to ease the flooding. Mr Dowden detailed various options, all of which are expensive, and an added complication is the number of agencies which will need to be involved, he commented that there is no simple solution to the problem. However, £15,000 has been secured to do another survey. The Chair thanked Mr Dowden for attending.

119.17 **Apologies for Absence and to consider the reasons given.**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. [LGA 1972 s85\(1\)](#)

RESOLVED: Apologies received from Cllr Cabble - accepted

120.17 **Chairman's Announcements**

None

121.17 **Declarations of Interest.**

Members to declare any interests they may have in agenda items that accord with the requirements of the [Local Authorities \(Model Code of Conduct\) Order 2007 SI No.1159](#). *(NB this does not preclude any later declarations).*

None.

122.17 **Exclusion of the Press and Public**

To agree any items to be dealt with after the Public (including the Press) has been excluded from the meeting.

None.

123.17 **Minutes of Barton St David Parish Council Meeting held on Monday 22nd January 2018**

To confirm and sign as a correct record, the minutes of the Council Meeting held on Monday 22nd January 2018.

RESOLVED: That the minutes of the meeting held on Monday 22nd January 2018 be signed as a true record subject to an alteration to the date of the bank reconciliation to read 31st December 2017 not 2018.

124.17 **Planning**

To consider the following application.

18/00237/FUL

Formation of access and parking

3 Mill road Barton St David.

RESOLVED: Approval.

125.17 War Memorial

To discuss arrangements for Remembrance Day and possible re-dedication. Update on the situation to date with the War Memorial Trust.

RESOLVED:

Arrangements for Remembrance Day have been made and booked, still awaiting a decision on the re-dedication of the War Memorial subject to the refurbishment.

An appeal for donations towards the War Memorial refurbishment will appear in the Wheathill Newsletter and the B.S.D. Parish magazine.

The War Memorial Trust have requested samples of the proposed compressed gravel, and the Conservation Officer has requested a copy of the schedule of works -the Parish Council working party to supply.

126.17 Highway Matters

To report any highway defects.

Hurtle Pool

Update on the flooding situation at Hurtle Pool.

Councillors held a site meeting at Hurtle Pool in February to inspect the ditches and identify the problems areas.

At the meeting the Chair showed pictures of the recent flooding on the overhead projector.

RESOLVED: Chair to send pictures to County Cllr Dean Ruddle. Cllr Ruddle to talk to Mr John Nicholson and Mr Neil McWilliam of County Highways, highlighting the damaging effect that the water would be having on the road surface.

SIDS

To discuss options available.

The Clerk reported that she had received an email from the Traffic Engineer currently responsible for the SIDS asking if the Parish Council would be prepared to express an interest in a revised scheme operated by Somerset County Council, which may become operative sometime after 31st March 2018 depending on the uptake.

RESOLVED: To express an interest.

Speed Restrictions

Progress with speed restriction at Jarmany Hill and Tootle Bridge. Possibility of speed restriction outside the village hall.

RESOLVED: Already discussed under County Councillors report.

126.17 **Highway Matters Cont.**

Junction at Copis Lane and Mill Road.

Update on re fitted concrete slabs.

Pictures of the slabs, which have recently been replaced, were shown to have already been moved by a vehicle.

RESOLVED: Cllr Pye to contact County Highways and request kerbing or a more permanent solution.

127.17 **Draft Work Plan**

To consider if the council wish to adopt the work plan suggested by Cllr Heron and update if necessary.

RESOLVED: To adopt the plan, to be updated at the next meeting.

128.17 **Meeting Dates for 2018/19.**

To agree meeting dates for the coming year.

RESOLVED: To agree the dates. Clerk to inform the Village Hall Committee, B.S.D. Newsletter and update the website.

129.17 **Finance**

Grant Requests.

To consider a grant request received from Barton St David Village Hall and Playing Field Charity for stage lighting.

Cllr Ruddle said that there may be a possibility of partial funding for this from Area East.

RESOLVED: Parish Council agreed to contribute but suggested that B.S.D. Village Hall & Playing Field Charity make enquiries of South Somerset District Council as to the possibility of a grant before the Parish Council would decide an amount.

To consider a request for funding the mounting and framing of photographs and documents of the two people from this village who were killed during the 2nd World War.

RESOLVED: Agreed to fund the cost of this up to £200 to be paid in April.

Accounts for payment

To review and approve a schedule of items of expenditure – [LGA 1972 s150 \(5\)](#)

Lucy Lapwood February wages £186.11 Overtime £91.28 Office allowance £10.00 Travel £5.40 Total £292.79

RESOLVED: The accounts were agreed for payment

Bank Reconciliation

To agree the bank reconciliation figures against the bank statements as at 31st January 2018.

RESOLVED: Reconciliation figures agree.

Internal Auditor.

To agree upon an internal auditor to audit the accounts for financial year ending 2017/18.

RESOLVED: To appoint Sara Saunders.

129.17 **Finance cont.**

Internal Control for Year Ending 31st March 2018

To consider whether the Internal Controls for the year ending March 2018 are adequate and to update if required.

RESOLVED: Revised Internal Control document agreed and signed by the Chair and Clerk.

Financial Risk Assessment for Year Ending 31st March 2018

To consider whether the Financial Risk Assessment for the year ending March 2018 is adequate and to update if required.

RESOLVED: Revised Risk Assessment document agreed and signed by the Chair and Clerk

130.17 **Parish Issues**

(Note to Councillors. Parish Issues is for items of information only, items you wish to be placed on the next Full Council agenda or items that can be delegated to the Clerk to deal with. No decisions can be made under Parish Problems; decisions can only be made on items on the agenda under a clear heading with the business to be transacted)

None

The meeting ended at 9.45pm.

Next meeting – Monday 26th March 2018 7.45pm at Barton St David Village Hall.