

Parish Council Barton St David

Clerk to the Council: Mrs Lucy Lapwood
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Minutes of the meeting of Barton St David Parish Council meeting on Monday 25th April 2016 commencing at 8.00pm and held at Barton St David Village Hall.

Present: Cllrs Mrs H Cankett, (Vice Chairman) Mr. P Robinson, Mr D Britton, Mr D Pye, Mr S Cabble.

In Attendance: Mrs. Lucy Lapwood (Clerk)

Also Present: Eleven Members of the public

8.00pm Public Question Time

Questions were asked as to the ownership of the land next to the new affordable housing, it was agreed that this is to be added to the next agenda.

County Councillor Report: Cllr Mr. D Ruddle said that it was a very busy time of year however he had nothing significant to report.

District Councillor Report: Cllr Mr. D Norris commented as above and also had nothing significant to report.

Police Report: There were no police present.

Footpath Officer: There was nothing to report

132.15 Election of Chairman

Election of Chairman and receive declaration of acceptance of office.

RESOLVED: - Cllr H Cankett stated that Cllr D Goodman had resigned as Chairman as she had agreed to take on the role for one month, Mrs Lapwood confirmed that she had received a written resignation from Mrs Goodman.

Cllr D Pye was elected as Chairman and signed declaration of acceptance of office.

133.15 **Apologies for Absence and to consider the reasons given.**

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. [LGA 1972 s85\(1\)](#)

RESOLVED: Apologies were received from Mrs. D Goodman (accepted), Mrs J Powell (accepted)

134.15 **Chairman's Announcement**

None.

135.15 **Declarations of Interest.**

Members to declare any interests they may have in agenda items that accord with the requirements of the [Local Authorities \(Model Code of Conduct\) Order 2007 SI No.1159](#). *(NB this does not preclude any later declarations).*

Cllr D Britton declared a personal interest in agenda item 142.15

136.15 **Exclusion of the Press and Public**

None

137.15 **Minutes of Barton St David Parish Council Meeting held on Monday 21st March 2016**

To confirm and sign as correct record the minutes of the Council Meeting held on Monday 21st March 2016

RESOLVED: - That the Minutes of the meeting held on 21st March 2016 be signed as a true record.

138.15 **Highway Matters**

To report any Highway matters

Concern was raised regarding vehicles speeding on Peacocks Hill. A discussion took place and it was agreed to investigate the possibility of moving the SID by the War Memorial and repositioning it close to the 30 mph sign on Peacocks Hill.

RESOLVED: - The Clerk to follow this up with Highways.

139.15 **Planning**

The following applications were noted

Application Refused

16/00501/OUT

Outline application for a single dwelling

With all matters reserved except access

Land and Buildings East of Withy Farmhouse

Silver Street, Barton St David

Application Approved.

16/00480/LBC

Various internal and external alterations
Northfield House, Barton Road, Barton St David

140.15 Finance
Accounts for payment

To review and approve a schedule of items of expenditure – [LGA 1972 s150 \(5\)](#)
Lucy Lapwood wages April £224.01, Mileage £33.30, Office Allowance £10.00 Top Up Clerks mobile phone £10.00, Stamps £7.14 Total £284.45 I.C.O. Data Protection £35.00

RESOLVED: To agree the accounts for payment

To Review and Approve the Annual Accounts and Bank Reconciliation.

RESOLVED: The annual accounts were duly agreed and signed. The bank reconciliation was checked, agreed and signed.

To Appoint an Internal Auditor

RESOLVED: To appoint Sara Saunders, who has carried out the previous internal audits for the council at a cost of £75.00 as per previous years.

To Approve Updated Asset Register

RESOLVED: Addition of finger sign posts to existing asset register was agreed

To Consider Insurance Renewal.

The Clerk informed the Council that she had requested that the finger sign posts were added to the insurance, and that she was still awaiting a new quote.

RESOLVED: To be added to the next agenda for approval

141.15 Purchase of a Laptop and Microsoft Office.

The Clerk reported that she is currently using her own laptop and printer for Council work. There may be funding available for a new laptop and printer to be used for Parish Council business, from the Transparency Fund. A training course will be running in May at a cost of £60 which will cover among other topics, how to apply for funding.

RESOLVED: Agreed for Clerk to attend course.

142.15 Request for Investment/Funding in Plotgate C.S.A. Project

RESOLVED: The Clerk reported that she had taken advice from SALC regarding the Council investing or funding the Plotgate C.S.A. project. She was informed by them that the Council had no legal powers to invest in such a project.

143.15 Commemorative Medal

To consider how the commemorative medal will be used.

RESOLVED: Agreed to delegate the task to the Carnival Committee with the Parish Council having the final approval.

144.15 Parish Issues

Concerns were raised regarding the flooding at Mill Pond Cottage. Cllr D Norris stated that insurance was available for flooded homes through Flood Re which is a government lead insurance specifically for flooded properties. To be added to the next agenda.

It was reported that there is Japanese Knot weed by Mill House, on the Barton side of the bridge where the Mill stream enters the Brue and by the sluice gates. To be added to the next agenda.

Cllr Peter Robinson said that he thought the idea to design a letterhead for the Parish Council was a good one and requested that it should be added to the next agenda.

Cllr Peter Robinson reported that the fir tree presented at the last meeting had now been planted. Also that there was a good turnout of 57 people for the lighting of the beacon for the Queens' birthday celebrations.

The meeting closed at 8.40pm

Next Meeting – 23rd May 2016 7.45 at Barton St David Village Hall.